

Notice of Overview and Scrutiny Board

Date: Monday, 13 January 2020 at 6.00 pm

Venue: HMS Phoebe, Town Hall, Bournemouth BH2 6DY



Membership:

Chairman:

Cllr P Broadhead

Vice Chairman:

Cllr M Haines

Cllr M Anderson

Cllr S Bartlett

Cllr M F Brooke

Cllr M Earl

Cllr G Farquhar

Cllr L Fear

Cllr M Greene

Cllr N Greene

Cllr M Iyengar

Cllr R Lawton

Cllr R Maidment

Cllr P Miles

Cllr C Rigby

All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston - 01202 454627 or email claire.johnston@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

3 January 2020



Available online and
on the Mod.gov app



AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**

To receive any apologies for absence from Members.

2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Declarations of Interests**

Councillors are required to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct regarding Disclosable Pecuniary Interests.

Councillors are also required to disclose any other interests where a Councillor is a member of an external body or organisation where that membership involves a position of control or significant influence, including bodies to which the Council has made the appointment in line with the Council's Code of Conduct.

Declarations received will be reported at the meeting.

4. **Public Speaking**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Monday 6 January 2020.

The deadline for the submission of a statement is 12.00 noon, Friday 10 January 2020.

The deadline for the submission of a petition is 12.00 noon, Friday 10 January 2020.

5. **Forward Plan**

To consider and amend the Board's Forward Plan as appropriate and to consider the Cabinet Forward Plan.

6. Scrutiny of Corporate Related Cabinet Reports

To consider the following Corporate related reports scheduled for Cabinet consideration on 15 January:

- Smart Places Programme

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Vikki Slade, Leader of the Council.

The Cabinet report will be published on Tuesday 7 January 2020 and available to view at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3725&Ver=4>

7. Scrutiny of Leisure and Communities Related Cabinet Reports

To consider the following Leisure related reports scheduled for Cabinet consideration on 15 January:

- BH Coastal Lottery
- Approval of Fixed Penalty Notices Policy for Environmental Crimes and associated pilot scheme for litter enforcement in Bournemouth Town Centre

The O&S Board is asked to scrutinise the reports and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Lewis Allison, Portfolio Holder for Tourism, Leisure and Communities.

The Cabinet report will be published on Tuesday 7 January 2020 and available to view at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3725&Ver=4>

8. Scrutiny of Environment Related Cabinet Reports

To consider the following Environment related report scheduled for Cabinet consideration on 15 January:

- Fleet Replacement Funding Strategy

The O&S Board is asked to scrutinise the report and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Felicity Rice, Portfolio Holder for Environment and Climate Change.

The Cabinet report will be published on Tuesday 7 January 2020 and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3725&Ver=4>

9. Future Meeting Dates

To confirm the arrangements for future meetings of the Overview and Scrutiny Board for the remainder of the municipal year.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.



OVERVIEW AND SCRUTINY BOARD

Report subject	Forward Plan
Meeting date	13 January 2020
Status	Public Report
Executive summary	The Chairman and Vice Chairman of the Overview and Scrutiny (O&S) Board have worked with Officers to identify the priority areas of work for the Board with contributions from the Board members. The work priorities of the Board have been developed on the basis of risk. The proposed Forward Plan is attached at Appendix A. The Board is asked to consider the proposals contained in the Forward Plan and approve or amend the contents. The current published Cabinet Forward Plan is attached at Appendix B to aid the Board in deciding on its priorities for scrutiny.
Recommendations	It is RECOMMENDED that the Overview and Scrutiny Board amend as appropriate and then approve the Forward Plan attached at Appendix A to this report.
Reason for recommendations	The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

Portfolio Holder(s):	Not applicable
Corporate Director	Graham Farrant, Chief Executive
Contributors	Lindsay Marshall, Overview and Scrutiny Specialist
Wards	N/A
Classification	For Decision

Background

1. All Overview and Scrutiny (O&S) bodies are required by the Constitution to consider work priorities and set these out in a Forward Plan. When approved, this should be published with each agenda.
2. The Constitution requires that the Forward Plan of O&S bodies shall consist of work aligned to the principles of the function. The BCP Council O&S function is based upon six principles:
 1. Contributes to sound decision making in a timely way by holding decision makers to account as a 'critical friend'.
 2. A member led and owned function – seeks to continuously improve through self-reflection and development. Enables the voice and concerns of the public to be heard and reflected in the Council's decision-making process.
 3. Engages in decision making and policy development at an appropriate time to be able to have influence.
 4. Contributes to and reflects the vision and priorities of the council.
 5. Agile – able to respond to changing and emerging priorities at the right time with flexible working methods.
3. The O&S Board may take suggestions from a variety of sources to form its Forward Plan. This may include suggestions from members of the public, Officers of the Council, Portfolio Holders, the Cabinet and Council, members of the Board, and other Councillors who are not on the Board.
4. The Constitution requires that all suggestions for O&S work will be accompanied by detail outlining the background to the issue suggested, the proposed method of undertaking the work and likely timescale associated, and the anticipated outcome and value to be added by the work proposed. No item of work shall join the Forward Plan of the O&S Board without an assessment of this information.

Summary of financial implications

5. When establishing a Forward Plan, the Constitution requires the Overview and Scrutiny Board to take into account the resources, including Councillor availability, Officer and financial resources, available to support their proposals.
6. To ensure sufficient resource availability across all O&S bodies, Officer advice is that, in addition to agenda items, one additional item of scrutiny inquiry work may be commissioned by an Overview and Scrutiny body at any one time. This may take the form of a working group or task and finish group, for example. Bodies commissioned by the Overview and Scrutiny Board may have conferred upon them the power to act on behalf of the parent body in considering issues within the remit of the parent body and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.

Summary of legal implications

7. The Council's Constitution requires all Overview and Scrutiny bodies to set out proposed work in a Forward Plan which will be published with each agenda.

Summary of human resources implications

8. N/A to this decision

Summary of environmental impact

9. N/A to this decision

Summary of public health implications

10. N/A to this decision

Summary of equality implications

11. Any member of the public may make suggestions for Overview and Scrutiny work. Further detail on this process is included with Part 4 of the Council's Constitution.

Summary of risk assessment

12. N/A to this decision.

Background papers

None

Appendices

Appendix A – Overview and Scrutiny Board proposed Forward Plan
Appendix B – Published Cabinet Forward Plan

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Forward Plan – BCP Overview and Scrutiny Board

Updated 02.01.20

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
Meeting Date – 13 January 2020				
1.	Scrutiny of Cabinet Items The following items being considered by Cabinet at its meeting on 15 January: <ul style="list-style-type: none"> • Smart Places Programme • Fleet Replacement Funding Strategy • BH Coastal Lottery • Approval of Fixed Penalty Notices Policy for Environmental Crimes and associated pilot scheme for litter enforcement in Bournemouth Town Centre 	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	Councillor Felicity Rice, Portfolio Holder for Environment and Climate Change; Councillor Lewis Allison Portfolio Holder for Tourism, Leisure and Communities; Councillor Vikki Slade, Leader of the Council.
2.	Budget Scrutiny Further to budget scrutiny at the O&S Board meeting on 18 December the Board will consider updates which will provide detail and risk analysis on the savings and efficiencies identified to date, and as outlined in Figure 1 of the 20 December Medium Term Financial Plan Cabinet report.	To enable the Board to scrutinise further detail on the proposed savings and efficiencies in a number of areas of the Council budget prior to the finalised budget being presented to O&S February.	All Cabinet Portfolio Holders have been invited to attend the O&S Board to respond to questions. Portfolio Holders have been requested to provide written updates for each area.	ALL (Councillor David Brown, Portfolio Holder for Finance)

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
Meeting Date – 10 February 2020				
3.	Budget Scrutiny To consider a draft budget proposal based on the expected settlement from central government.	To enable the Board to scrutinise the budget at an earlier stage within the budget setting process prior to the finalised budget being presented to O&S January		ALL (Councillor David Brown, Portfolio Holder for Finance)
4.	Scrutiny of Cabinet Items Specific items will be determined dependent upon the Cabinet Forward Plan. Items currently identified for further scrutiny are as follows: <ul style="list-style-type: none"> • Community Infrastructure Levy • Organisational Design – Estates Strategy • Winter gardens • York Road 	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC dependent upon items Councillor Margaret Phipps, Portfolio Holder for Strategic Planning, Councillor Vikki Slade, Leader of the Council; Councillor Mark Howell, Portfolio Holder for regeneration and Culture.
Meeting Date - March 2019				
5.	Scrutiny of Cabinet Items Specific items will be determined dependent upon the Cabinet Forward Plan.	To enable the Board to consider proposed Cabinet decisions and to make recommendations to Cabinet as appropriate.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	TBC dependent upon items
Meeting Date - April 2019				
6.	Scrutiny of Cabinet Items	To enable the Board to consider proposed Cabinet decisions and to	Scrutiny of Cabinet reports and invitations to Cabinet	TBC dependent upon items

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
	Specific items will be determined dependent upon the Cabinet Forward Plan.	make recommendations to Cabinet as appropriate.	Portfolio Holders to respond to questions.	
Commissioned Work Work commissioned by the Board (for example task and finish groups and working groups) is listed below: Note – to provide sufficient resource for effective scrutiny, one item of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.				
	None at present			
Items to be programmed The following items have been identified by the Overview and Scrutiny Board as requiring further scrutiny. Dates are TBC.				
7.	Pokedown Station Lifts The Board considered this issue in July 2019 and agreed to monitor the progress and scrutinise further as required.	To allow the Board to retain an oversight of the issue and respond to any arising issues.	TBC	Councillor Andy Hadley, Portfolio Holder for Transport and Infrastructure
8.	Pay and Reward Strategy The Board considered this issue prior to a Cabinet decision in September 2019. The Board requested that they have an opportunity for further scrutiny prior to Cabinet agreeing the final Strategy.	To enable the Board to test, challenge and contribute to the development of the Strategy.	Scrutiny of Cabinet report and invitation to Cabinet Portfolio Holder to respond to questions.	Councillor Vikki Slade, Leader of the Council/ Matti Raudsepp, Director of Organisational Development.
9.	Lansdowne Digital Pilot The Board requested, at its meeting in November 2019, that the findings of the continuous monitoring for the Lansdowne Pilot.	To enable the Board to maintain an oversight of the findings.	Chairman and Vice-Chairman to consider and determine the best method for O&S Board to monitor this.	Councillor Vikki Slade, Leader of the Council

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
10.	Poole Town Centre Master Plan At its meeting in December 2019 the Board requested to undertake further scrutiny of the Masterplan for Poole town centre prior to its further consultation	To enable the Board the opportunity to further scrutinise the detail of the Master Plan for Poole Town Centre regeneration in further detail once drawn up and prior to further consultation.	TBC	Councillor Mark Howell, Portfolio Holder for Regeneration and Culture
11.	Acquisition and Compulsory Purchase Order (CPO) Strategy At its meeting in December 2019 the Board requested to undertake further scrutiny of this strategy, which was referred to as part of the Poole Regeneration report.	To enable the Board to test, challenge and contribute to the development of this strategy prior to its final adoption.	TBC	Councillor Vikki Slade, Leader of the Council
12.	Review of Leisure Centre Management At its meeting in December 2019 the Board agreed to receive information from the consultants appointed to undertake the Leisure Services Review prior to	To enable the Board to have an early opportunity to contribute to the development of the Leisure Centre Review.	TBC	Councillor Lewis Allison, Portfolio Holder for Tourism, Leisure and Communities.
13.	Green Credentials An annual report on the Council's progress to assess our performance against targets in respect of climate change.	To enable the Board to retain oversight of the Council's performance against climate change targets and make regular recommendations as required.	Annual Report to O&S	Councillor Felicity Rice, Portfolio Holder for Environment and Climate Change

CABINET FORWARD PLAN – 1 JANUARY 2020 TO 30 APRIL 2020

(PUBLICATION DATE – 17 December 2019)



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What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Smart Places Programme	To seek approval for the continuation of work by Officers in developing the smart places programme.	Yes	Cabinet 15 Jan 2020	All Wards	Consultation required to be considered as part of the business case options	Consultation following approval to develop a business case and options	Chris Shephard	Open
Fleet replacement funding strategy	Consideration and approval of future fleet replacement strategy	No	Cabinet 15 Jan 2020	All Wards			Kate Langdown	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Mudeford Sandbank Beach Cafe	Approval to build new replacement cafe	Yes	Cabinet 15 Jan 2020	East Southbourne & Tuckton			Bill Cotton	Open
Organisational Design - Estates Strategy	To consider and approve the recommended option for the future Single Council Hub within the Estates Strategy for the Organisational Design Programme.	No	Cabinet 15 Jan 2020				Julian Osgathorpe	Open
BH Coastal Lottery	i) To agree policy and process for the allocation of the Community Fund (small grants scheme). ii) To consider including Christchurch and Poole criteria.	No	Cabinet 15 Jan 2020	All Wards	Portfolio Holder for Tourism, Leisure and Communities			Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Approval of Fixed Penalty Notices Policy for Environmental Crimes and associated pilot scheme for litter enforcement in Bournemouth Town Centre	Proposal of a pilot to enforce environmental crime such as litter and flyposting, through the use of on street CSAS officers in Bournemouth, and the associated policy required to undertake this work.	No	Cabinet 15 Jan 2020	Bournemouth Central; Westbourne & West Cliff			Sophie Ricketts	Open
Review of Leisure Centre Management	To seek approval to proceed with a review of future management arrangements.	No	Cabinet 15 Jan 2020	All Wards				Open
Taxbase Report	To receive the 2020/21 Council Tax Taxbase	Yes	Cabinet 15 Jan 2020	All Wards	Corporate Management Board	December 2019	Adam Richens	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Community Infrastructure Levy (CIL) strategic and neighbourhood governance	Consideration of options for governance relating to the Community Infrastructure Levy and make any decisions and/or recommendations to Council as required	Yes	Cabinet 15 Jan 2020 Council 18 Feb 2020	All Wards				Open
Luckham Road Development	Affordable Housnig Development	Yes	Cabinet 15 Jan 2020 Council 18 Feb 2020	Muscliff & Strouden Park	Corporate Management Board 17/12/2019	Ward Councillor update completed; Portfolio Holder for Housing and public consultation (Letter) completed	Lorraine Mealings Jonathan Thornton	
Traffic Regulation Orders and other Highways Orders	To consider any requests to go out to consultation on Traffic Regulation Orders and other Orders of a similar nature, and requests for approvals.	No	Cabinet 15 Jan 2020	All Wards	Public consultation as required by legislation	In accordance with relevant legislation	Julian McLaughlin	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
2020/2021 Budget and Medium Term Financial Plan Update Report	To receive an update on the Budget and the Medium-Term Financial Plan, including:- <ul style="list-style-type: none"> 2020/21 Provisional Local Government Finance Settlement 2020/21 Budget Proposal 2020/21 Council Tax Resolution 	No	Cabinet 12 Feb 2020	All Wards			Adam Richens	Open
Family Support and Early Help Strategy - including Youth Services	Approval of Family Support and Early Help Strategy – to include Youth Services	Yes	Cabinet 12 Feb 2020	All Wards	Childrens Services Overview and Scrutiny Committee	Prior to decision	Judith Ramsden	Open
Bereavement Services Business Plan - Phase 1	To approve phase 1 of a business plan for BCP Bereavement Services	Yes	Cabinet 12 Feb 2020	All Wards	Corporate Management Board Director of Environment and BCP Officers Funeral Directors	July 2019 to January 2020	Andy McDonald	Fully exempt

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Housing Revenue Account (HRA) Budget Setting report 2020/21 including delivery plans for the Bournemouth and Poole Neighbourhoods	Members' consideration of the principles to be applied in the setting of the HRA revenue and capital budget for 2020/21	Yes	Cabinet 12 Feb 2020	All Wards	Cabinet Member for Housing, Director of Finance, Corporate Director – Environment and Community	Internal consultation prior to decision. January 2020.	Lorraine Mealings, Tina Worthing, Seamus Doran Simon Percival Caroline Wayne (Poole Housing Partnership)	Open
Organisation Design - Estates Strategy		Yes	Cabinet 12 Feb 2020					
Seascope Group Limited Strategic Plan	To seek approval from Cabinet as Shareholder of Seascope Group Limited Strategic Plan 2020-25	No	Cabinet 12 Feb 2020	All Wards	Seascope Group Limited, Seascope South Limited, Seascope Homes and Property Limited, CMT, Leader, Portfolio Finance	N/A	Lorraine Mealings	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Traffic Regulation Orders and other Highways Orders	To consider any requests to go out to consultation on Traffic Regulation Orders and other Orders of a similar nature, and requests for approvals.	No	Cabinet 12 Feb 2020	All Wards	Public consultation as required by legislation	In accordance with relevant legislation	Julian McLaughlin	Open
Winter Gardens	Amend Projects Documents and Increase Advance Sums	No	Cabinet 12 Feb 2020	Bournemouth Central	Bournemouth Development Company LLP		Martin Tiffin	Fully exempt
York Road	Approve delivery structure for new multi storey car park	Yes	Cabinet 12 Feb 2020	Bournemouth Central	Bournemouth Development Company LLP		Martin Tiffin	Fully exempt

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Community Governance Review - Throop and Holdenhurst	To consider the report of the Task and Finish Group following the public consultation on the draft recommendations and make final recommendations to Council.	No	Cabinet 18 Mar 2020 Council 31 Mar 2020	Muscliff & Strouden Park	Local residents, community and residents groups, neighbouring parish councils, housing associations, CAB, etc	Consultation will be undertaken for a 12 week period to inform the final recommendations	Richard Jones	Open
Options appraisal for the delivery of Revenue and Benefit Services	Determine the future operational structure for the delivery of Revenue and Benefit Services.	Yes	Cabinet 18 Mar 2020 Council 12 May 2020	All Wards	CMB Stour Valley & Poole Partnership (SVPP) Joint Committee Dorset Area Unitary Council	Prior to the date Cabinet papers are despatched	Adam Richens	Open

What is the subject?	What is the purpose of the issue?	Is this a Key Decision?	Decision Maker and Due Date	Wards	Who are the key stakeholders to be consulted before the decision is made?	What is the consultation process and period	Officer writing the report	Is the report likely to be considered in private (i.e., it contains confidential or exempt information)?
Street Works - Permitting Scheme	BCP Council is required by Government to implement a Street works Permitting Scheme by April 2020. Approval is sought for the terms of the scheme to be implemented, following consideration of the responses to the statutory consultation.	Yes	Cabinet 18 Mar 2020	All Wards	Statutory Undertakers and other key stakeholders with regards to road works.	Consultation on approved terms will have taken place over the statutory 8 week period.	Gary Powell	Open
Wessex Fields Site Development Strategy	To make recommendations regarding nature of site development	Yes	Cabinet 18 Mar 2020	Littledown & Iford	Public, businesses, developers, officers and any other interested parties	Event on 07/01/20 followed by period of open submissions online until end of January	Rachel Doe Chris Shepherd	Open

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